

# Emneth Parish Council Meeting Notice & Agenda | 2024

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Published 18<sup>th</sup> September 2024

Notice is given for the next Parish Council Meeting which is due to be held on Tuesday 24<sup>th</sup> September 2024 at 6.30pm in the Committee Room at Central Hall, Emneth

All councillors are summoned to attend this meeting of the Parish Council; it is an open meeting and the Press and Public are all welcome.

There is an Open Forum of fifteen minutes for public participation at every meeting when members of the public are invited to address Council Members relating to council matters. The Press and Public are not permitted to take part in the debates during the meeting.

For the purpose of the Minutes, meetings may be recorded. Once the Minutes have been approved, the recording will be deleted.

*Kate Bennett* / Parish Clerk

## Agenda

- 1 Welcome and open from the Chairman
- 2 To consider and approve any apologies for absence
- 3 To declare pecuniary interests for any item on the agenda & consider requests for dispensations<sup>1</sup>
- 4 Open Forum (fifteen minutes only)
- 5 To approve the Minutes of the meeting held on 27<sup>th</sup> August 2024
- 6 Clerk to provide an update on any matters not included on this month's Agenda, if necessary
- 7 Finance
  - a) To resolve to approve all outstanding payments since last meeting
  - b) To note any income received since last meeting
  - c) To note the Quarter Two Progress Against Budget figures
  - d) To note current bank balances and two councillors to view the bank statements
- 8 To receive a report from Norfolk County Council
- 9 To receive a report from the Borough Council
- 10 Planning
  - a) To consider any planning applications since last meeting
  - b) To note any planning decisions and/or appeal notifications since last meeting
  - c) Report from the recent Planning Update Session hosted by the Borough Council
  - d) To note the Mayor's Design Awards 2025
- 11 Parish matters
  - a) To note quote received to replace the perspex at the Gaultree Square bus shelter

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<sup>1</sup> A dispensation form should be requested from the Clerk before the meeting date and will be considered by Full Council at the meeting.

- b) To discuss funding opportunities for the provision of a bus shelter at Hollycroft Road
  - c) To discuss the provision of a bus shelter at Scarfield Lane and making it an official bus stop
- 12 To discuss Playing Field issues
- a) To discuss grass cutting costs this financial year to date
  - b) To provide an update from the Parish Council's solicitor on amendments to the 1989 Lease
- 13 To discuss cemetery / churchyard issues
- 14 To discuss Allotment Land issues
- a) To provide an update on notifying tenants of potential land rent increases
  - b) To provide an update on unroadworthy vehicles at Grays Lane and to note correspondence received from tenant regarding condition of the highway
- 15 To discuss Central Hall issues
- 16 To discuss Norfolk County Council issues including highways
- 17 To note any communications from the Police
- 18 To note general correspondence received since last meeting
- 19 To propose any items for the next agenda
- 20 If required to consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed
- 21 To note date of the next Parish Council Meeting; Tuesday 29<sup>th</sup> October 2024 at Emneth Central Hall