

Emneth Parish Council Meeting Notice & Agenda | 2024

Published 20th November 2024

Notice is given for the next Parish Council Meeting which is due to be held on Tuesday 26th November 2024 at 6.30pm in the Committee Room at Central Hall, Emneth

All councillors are summoned to attend this meeting of the Parish Council; it is an open meeting and the Press and Public are all welcome.

There is an Open Forum of fifteen minutes for public participation at every meeting when members of the public are invited to address Council Members relating to council matters. The Press and Public are not permitted to take part in the debates during the meeting.

For the purpose of the Minutes, meetings may be recorded. Once the Minutes have been approved, the recording will be deleted.

Kate Bennett / Parish Clerk

Agenda

- 1 Welcome and open from the Chairman
- 2 To consider and approve any apologies for absence
- 3 To declare pecuniary interests for any item on the agenda & consider requests for dispensations¹
- 4 Open Forum (fifteen minutes only)
- 5
 - a) To approve the Minutes from the Ordinary Meeting held on 29th October 2024
 - b) To approve the Minutes of the Extraordinary Meeting held on 14th November 2024
- 6 Clerk to provide an update on any matters not included on this month's Agenda, if necessary
- 7 Finance
 - a) To resolve to approve all outstanding payments since last meeting
 - b) To resolve to delegate approval of the December Payments List to the Finance Working Group
 - c) To note any income received since last meeting
 - d) To approve a quote received for hedge cutting at the old canal towpath
 - e) To approve a quote received for a tree report at the old canal towpath
 - f) To consider 2025 2026 Budget figures and agree the precept figure for the 2025/26 financial year
 - g) To note current bank balances and two councillors to view the bank statements for internal audit purposes
- 8 To receive a report from Norfolk County Council
- 9 To receive a report from the Borough Council
- 10 Planning
 - a) To consider any planning applications since last meeting

¹ A dispensation form should be requested from the Clerk before the meeting date and will be considered by Full Council at the meeting.

- b) To note any planning decisions and/or appeal notifications since last meeting
- 11 Parish matters
 - a) To discuss the suggestions for the provision of further bus shelters in the Parish
 - b) To discuss joint defib training in the Parish (with neighbouring Parishes)
 - c) To note 'tax base' training at the Borough Council
- 12 To discuss Playing Field issues
 - a) To provide an update (if available) on a revised Lease between the Parish Council and the Playing Field Committee
 - b) To discuss the annual grant to the Playing Field Committee
- 13 To discuss cemetery / churchyard issues
 - a) To provide an update on repairs to the church wall
- 14 To discuss Agricultural Holdings issues
 - a) To note any overdue payments of the annual agricultural land rent invoices
 - b) To consider the condition of the track at Parish Council-owned land at Grays Lane
 - c) To discuss notice given on two acres of land at Grays Lane
- 15 To discuss Central Hall issues
 - a) To note the approval of a financial donation from Parish funds for resurfacing works to the car park
- 16 To discuss Norfolk County Council issues including highways
- 17 To note any communications from the Police
- 18 To note general correspondence received since last meeting
- 19 To propose any items for the next agenda
- 20 If required to consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed
 - a) To discuss a personnel / staff matter
- 21 To note the date of the next Parish Council Meeting; Tuesday 28th January 2025 at Emneth Central Hall (no meeting in December)