

Emneth Parish Council Meeting Notice & Agenda | 2025

Published 23rd April 2025

Notice is given for the next Parish Council Meeting which is due to be held on Tuesday 29th April 2025 at 6.30pm in the Committee Room at Central Hall, Emneth

All councillors are summoned to attend this meeting of the Parish Council; it is an open meeting and the Press and Public are all welcome.

There is an Open Forum of fifteen minutes for public participation at every meeting when members of the public are invited to address Council Members relating to council matters. The Press and Public are not permitted to take part in the debates during the meeting.

For the purpose of the Minutes, meetings may be recorded. Once the Minutes have been approved, the recording will be deleted.

Kate Bennett / Parish Clerk

Agenda

- 1 Welcome and open from the Chairman
- 2 To consider and approve any apologies for absence
- 3 To declare pecuniary interests for any item on the agenda & to consider requests for dispensations¹
- 4 Open Forum (fifteen minutes only)
- 5 To approve the Minutes from the Ordinary Meeting held on 25th March 2025
- 6 Clerk to provide an update on any matters not included on this month's Agenda, if necessary
- 7 Finance
 - a) To resolve to approve all outstanding payments since last meeting
 - b) To note the submission of the annual 2024/25 Vat refund to HMRC
 - c) To note any income received since last meeting
 - d) To approve expenditure for new signs at the towpath
 - e) To approve the annual 2024-25 Community Infrastructure Levy Report
 - f) To consider a quote for a replacement bus shelter at Gaultree Square
 - g) To note bank balances and two councillors to view the bank statements for internal audit purposes
- 8 To receive a report from Norfolk County Council
- 9 To receive a report from the Borough Council
- 10 Planning
 - a) To consider any planning applications since last meeting
 - b) To note any planning decisions and/or appeal notifications since last meeting
- 11 Parish matters
 - a) To discuss potential areas for cost-savings suggested by the Finance Working Group
 - b) To discuss the relocation of one of the dog waste bins to the vicinity of the church
- 12 To discuss Playing Field issues
 - a) To discuss the annual external audit/scrutiny of the accountsⁱ

¹ A dispensation form should be requested from the Clerk before the meeting date and will be considered by Full Council at the meeting.

- 13 To discuss cemetery / churchyard issues
- 14 To discuss Agricultural Holdings issues
 - a) To provide an update on repairs to the track at Parish Council-owned land at Grays Lane
 - b) To discuss the letting of agricultural holdings A20 & A23 at Grays Lane from October 2025
 - c) To note further confirmation of land rent increase as of October 2025 sent to all tenants
- 15 To discuss Central Hall issues
 - a) To note usage of the bin recently provided by the Parish Council
- 16 To discuss Norfolk County Council issues including highways
 - a) To discuss verge cutting within the 30mph zones of the Parish
- 17 To note any communications from the Police
- 18 To note general correspondence received since last meeting
- 19 To propose any items for the next agenda
- 20 If required to consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed
 - a) To provide an update on a conversation with a tenant regarding the suggested rent increase as of October 2025 and to discuss a new land rent agreement for a tenant/s at Hungate Road
 - b) To discuss litter picking at the playing field and play area
- 21 To note the date of the next Parish Council Meeting; Tuesday 27th May 2025 at Emneth Central Hall at 6.30pm – this will be the Annual Parish Council Meeting (AGM)

ⁱ Section 32 of the Charities Act 1960