

# Emneth Parish Council Meeting Notice & Agenda | 2025

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Published 18<sup>th</sup> June 2025

Notice is given for the next Parish Council Meeting which is due to be held on Tuesday 24<sup>th</sup> June 2025 at 6.30pm in the Committee Room at Central Hall, Emneth

All councillors are summoned to attend this meeting of the Parish Council; it is an open meeting and the Press and Public are all welcome.

There is an Open Forum of fifteen minutes for public participation at every meeting when members of the public are invited to address Council Members relating to council matters. The Press and Public are not permitted to take part in the debates during the meeting.

For the purpose of the Minutes, meetings may be recorded. Once the Minutes have been approved, the recording will be deleted.

*Kate Bennett* / Parish Clerk

## Agenda

- 1 Welcome and open from the Chairman
- 2 To consider and approve any apologies for absence
- 3 To declare pecuniary interests for any item on the agenda & to consider requests for dispensations<sup>1</sup>
- 4 Open Forum (fifteen minutes only)
- 5 To approve the Minutes from the Ordinary Meeting held on 27<sup>th</sup> May 2025
- 6 Clerk to provide an update on any matters not included on this month's Agenda, if necessary
- 7 Finance
  - a) To resolve to approve all outstanding payments since last meeting
  - b) To note any income received since last meeting
  - c) To approve expenditure of up to £1500.00 to purchase a new noticeboard
  - d) To consider a quote for the removal of the spoil heap at the cemetery
  - e) To consider a quote for the removal of two large tree branches in the cemetery
  - f) To note bank balances and two councillors to view the bank statements for internal audit purposes
- 8 To receive a report from Norfolk County Council
- 9 To receive a report from the Borough Council
- 10 Planning
  - a) To consider any planning applications since last meeting
  - b) To note correspondence relating to the *Licensing Policy Review*
  - c) To note any planning decisions and/or appeal notifications since last meeting
  - d) To record anything of note from the recent planning update sessions hosted by the Borough Council
- 11 Parish matters
  - a) To approve an updated Standing Order
  - b) To consider any maintenance requirements for the *speed awareness message* sign

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<sup>1</sup> A dispensation form should be requested from the Clerk before the meeting date and will be considered by Full Council at the meeting.

- 12 To discuss Playing Field issues
- 13 To discuss cemetery / churchyard issues
- 14 To discuss Agricultural Holdings issues
  - a) To provide an update on repairs to the track at Parish Council-owned land at Grays Lane
  - b) To discuss the letting of agricultural holdings A20 & A23 at Grays Lane from October 2025
- 15 To discuss Central Hall issues
- 16 To discuss Norfolk County Council issues including highways
- 17 To note any communications from the Police
- 18 To note general correspondence received since last meeting
- 19 To propose any items for the next agenda
- 20 If required to consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed
  - a) To provide an update on a conversation with a tenant regarding the suggested rent increase as of October 2025 and to discuss a new land rent agreement for a tenant/s at Hungate Road
  - b) To note a complaint received from a tenant at Hungate Road
- 21 To note the date of the next Parish Council Meeting; Tuesday 29<sup>th</sup> July 2025 at Emneth Central Hall at 6.30pm.