

Emneth Parish Council Meeting Notice & Agenda | 2025

Published 20th August 2025

Notice is given for the next Parish Council Meeting which is due to be held on Tuesday 26th August 2025 at 6.30pm in the Committee Room at Central Hall, Emneth

All councillors are summoned to attend this meeting of the Parish Council; it is an open meeting and the Press and Public are all welcome.

There is an Open Forum of fifteen minutes for public participation at every meeting when members of the public are invited to address Council Members relating to council matters. The Press and Public are not permitted to take part in the debates during the meeting.

For the purpose of the Minutes, meetings may be recorded. Once the Minutes have been approved, the recording will be deleted.

Kate Bennett / Parish Clerk

Agenda

- 1 Welcome and open from the Chairman
- 2 To consider and approve any apologies for absence
- 3 To declare pecuniary interests for any item on the agenda & to consider requests for dispensations¹
- 4 Open Forum (fifteen minutes only)
- 5 To approve the Minutes from the Ordinary Meeting held on 29th July 2025
- 6 Clerk to provide an update on any matters not included on this month's Agenda, if necessary
- 7 To discuss Playing Field Matters
- 8 Finance
 - a) To resolve to approve all outstanding payments since last meeting
 - b) To note any income received since last meeting
 - c) To consider a quote for a giant hogweed treatment programme at the towpath for 2026
 - d) To consider quotes for fencing in the car park at the Playing Field
 - e) To note bank balances and two councillors to view the bank statements for internal audit purposes
- 9 To receive a report from Norfolk County Council
- 10 To receive a report from the Borough Council
- 11 Planning
 - a) To consider any planning applications since last meeting
 - b) To note any planning decisions and/or appeal notifications since last meeting
- 12 Parish matters
 - a) To note new external audit requirements for 2026
 - b) To choose a bus shelter design for the new bus stop at Scarfield Lane
 - c) To discuss maintenance requirements for the *speed awareness message* sign
- 13 To discuss cemetery / churchyard issues
 - a) To discuss the need for more burial land in the Parish and to further consider the Ground Water Reports carried out in 2018
- 14 To discuss Agricultural Holdings issues

¹ A dispensation form should be requested from the Clerk before the meeting date and will be considered by Full Council at the meeting.

- a) To note findings from the Forestry Commission Survey carried out on the *spruce* trees at land at Ladys Drove
 - b) To consider two further quotes for repairs to the track at agricultural holdings at Grays Lane
 - c) To consider carrying out a tree survey on all Parish Council-owned agricultural holdings land
 - d) To consider the current Agricultural Holdings Tenancy Agreements
 - e) To discuss the matter of sub-letting agricultural holdings
 - f) To discuss the letting of agricultural holdings A20 & A23 at Grays Lane from October 2025
- 15 To discuss Central Hall issues
- 16 To discuss Norfolk County Council issues including highways
- 17 To note any communications from the Police
- 18 To note general correspondence received since last meeting
- 19 To propose any items for the next agenda
- 20 If required to consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed
- a) To provide an update on the signing of a new tenancy agreement with a tenant at Hungate Road
- 21 To note the date of the next Parish Council Meeting; Tuesday 30th September 2025 at Emneth Central Hall at 6.30pm.