

Emneth Parish Council Meeting Notice & Agenda | 2025

Published 24th September 2025

Notice is given for the next Parish Council Meeting which is due to be held on Tuesday 30th September 2025 at 6.30pm in the Committee Room at Central Hall, Emneth

All councillors are summoned to attend this meeting of the Parish Council; it is an open meeting and the Press and Public are all welcome.

There is an Open Forum of fifteen minutes for public participation at every meeting when members of the public are invited to address Council Members relating to council matters. The Press and Public are not permitted to take part in the debates during the meeting.

For the purpose of the Minutes, meetings may be recorded. Once the Minutes have been approved, the recording will be deleted.

Kate Bennett / Parish Clerk

Agenda

- 1 Welcome and open from the Chairman
- 2 To record the resignation of a councillor
- 3 To consider and approve any apologies for absence
- 4 To declare pecuniary interests for any item on the agenda & to consider requests for dispensations¹
- 5 Open Forum (fifteen minutes only)
- 6 To approve the Minutes from the Ordinary Meeting held on 26th August 2025
- 7 Clerk to provide an update on any matters not included on this month's Agenda, if necessary
- 8 To discuss Playing Field Matters
- 9 Finance
 - a) To resolve to approve all outstanding payments since last meeting
 - b) To note any income received since last meeting
 - c) To consider a quote for winter clearance at the towpath
 - d) To resolve to approve expenditure to purchase a wreath for the war memorial
 - e) To note bank balances and two councillors to view the bank statements for internal audit purposes
- 10 To receive a report from Norfolk County Council
- 11 To receive a report from the Borough Council

¹ A dispensation form should be requested from the Clerk before the meeting date and will be considered by Full Council at the meeting.

- 12 Planning
 - a) To consider any planning applications since last meeting
 - b) To note any planning decisions and/or appeal notifications since last meeting
- 13 Parish matters
 - a) To provide an update on recent towpath related matters
 - b) To set up working parties for future Parish projects
 - c) To resolve to adopt an IT Policy for the Council
 - d) To note the date for a short service at the war memorial on Remembrance Sunday
- 14 To discuss cemetery / churchyard issues
 - a) To discuss the need for more burial land in the Parish
- 15 To discuss Agricultural Holdings issues
 - a) To note a conversation with a tenant at Ladys Drove regarding spruce trees
 - b) To receive one further quote for repairs to the track at agricultural holdings at Grays Lane
 - c) To resolve on expenditure for professional fees to consider the legitimacy of the current Agricultural Holdings Tenancy Agreements
- 16 To discuss Central Hall issues
- 17 To discuss Norfolk County Council issues including highways
 - a) To receive any comments relating to 'closing the gap' on the A1101 (between the A1101 and the old Outwell Road)
- 18 To note any communications from the Police
- 19 To note general correspondence received since last meeting
 - a) Email correspondence relating to fly tipping at Hollycroft Road
 - b) Message relating to Japanese knotweed allegedly growing onto the public footpath from a garden on Gaultree Square
 - c) Phone call relating to the overgrown pathway leading from The Wroe down to the Elmside footpath (owned by the Parish Council)
- 20 To propose any items for the next agenda
- 21 If required to consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed
 - a) To provide an update on the signing of a new tenancy agreement with a tenant at Hungate Road
 - b) To provide an update on the signing of a new tenancy agreement with a tenant at Grays Lane
- 22 To note the date of the next Parish Council Meeting; Tuesday 28th October 2025 at Emneth Central Hall at 6.30pm.