

Emneth Parish Council Meeting Notice & Agenda | 2025

Published 22nd October 2025

Notice is given for the next Parish Council Meeting which is due to be held on Tuesday 28th October 2025 at 6.30pm in the Committee Room at Central Hall, Emneth

All councillors are summoned to attend this meeting of the Parish Council; it is an open meeting and the Press and Public are all welcome.

There is an Open Forum of fifteen minutes for public participation at every meeting when members of the public are invited to address Council Members relating to council matters. The Press and Public are not permitted to take part in the debates during the meeting.

For the purpose of the Minutes, meetings may be recorded. Once the Minutes have been approved, the recording will be deleted.

Kate Bennett / Parish Clerk

Agenda

- 1 Welcome and open from the Chairman
- 2 To record the resignation of a councillor
- 3 To consider and approve any apologies for absence
- 4 To declare pecuniary interests for any item on the agenda & to consider requests for dispensations¹
- 5 Open Forum (fifteen minutes only)
- 6 To consider the co-option of a member of public onto the Parish Council
- 7 To approve the Minutes from the Ordinary Meeting held on 30th September 2025
- 8 Clerk to provide an update on any matters not included on this month's Agenda, if necessary
- 9 To discuss Playing Field Matters
- 10 Finance
 - a) To resolve to approve all outstanding payments since last meeting
 - b) To note any income received since last meeting
 - c) To consider Quarter Two Progress Against Budget figures
 - d) To consider initial proposals for 2026/2027 Budget figures
 - e) To note bank balances and two councillors to view the bank statements for internal audit purposes
- 11 To receive a report from Norfolk County Council

¹ A dispensation form should be requested from the Clerk before the meeting date and will be considered by Full Council at the meeting.

- 12 To receive a report from the Borough Council
- 13 Planning
 - a) To consider any planning applications since last meeting
 - b) To note any planning decisions and/or appeal notifications since last meeting
- 14 Parish matters
 - a) To confirm the date for a short service at the war memorial on Remembrance Sunday
 - b) To discuss grounds maintenance works required at Betsy Pad
 - c) To provide an update on a funding application for a new bus shelter for Scarfield Lane
- 15 To discuss cemetery / churchyard issues
 - a) To note the arrangements for a topple test on memorials in the cemetery
 - b) To discuss the need for more burial land in the Parish and a proposal to seek pre-application advice from the Borough Council for the change of use from agricultural land to burial land for Grays Lane
- 16 To discuss Agricultural Holdings issues
 - a) To provide an update on works to repair the track at Grays Lane
- 17 To discuss Central Hall issues
- 18 To discuss Norfolk County Council issues including highways
- 19 To note any communications from the Police
- 20 To note general correspondence received since last meeting
- 21 To propose any items for the next agenda
- 22 If required to consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed
 - a) To provide an update on the signing of a new tenancy agreement with a tenant at Hungate Road
 - b) To provide an update on the signing of a new tenancy agreement with a tenant at Grays Lane
- 23 To note the date of the next Parish Council Meeting; Tuesday 25th November 2025 at Emneth Central Hall at 6.30pm.