

Emneth Parish Council Meeting Notice & Agenda | 2025

Published 19th November 2025

Notice is given for the next Parish Council Meeting which is due to be held on Tuesday 25th November 2025 at 6.30pm in the Committee Room at Central Hall, Emneth

All councillors are summoned to attend this meeting of the Parish Council; it is an open meeting and the Press and Public are all welcome.

There is an Open Forum of fifteen minutes for public participation at every meeting when members of the public are invited to address Council Members relating to council matters. The Press and Public are not permitted to take part in the debates during the meeting.

For the purpose of the Minutes, meetings may be recorded. Once the Minutes have been approved, the recording will be deleted.

Kate Bennett / Parish Clerk

Agenda

- 1 Welcome and open from the Chairman
- 2 To consider and approve any apologies for absence
- 3 To declare pecuniary interests for any item on the agenda & to consider requests for dispensations¹
- 4 Open Forum (fifteen minutes only)
- 5 To consider the co-option of a member of public onto the Parish Council
- 6 To approve the Minutes from the Ordinary Meeting held on 28th October 2025
- 7 Clerk to provide an update on any matters not included on this month's Agenda, if necessary
- 8 To discuss Playing Field Matters
 - a) To consider grass cuttings quotes for 2026
 - b) To consider verti draining costs
- 9 Finance
 - a) To resolve to approve all outstanding payments since last meeting
 - b) To note any income received since last meeting
 - c) To discuss findings from the Finance Working Group regarding the 2026/2027 Budget and resolve on a Precept figure for 2026/27
 - d) To note bank balances and two councillors to view the bank statements for internal audit purposes
- 10 To receive a report from Norfolk County Council
- 11 To receive a report from the Borough Council
- 12 Planning
 - a) To consider any planning applications since last meeting
 - b) To note any planning decisions and/or appeal notifications since last meeting
- 13 Parish matters
 - a) To consider the condition of the defibrillator cabinet on the wall at Premier Store
 - b) Clerk to provide an update on the recent Cil governance review / New Spending Strategy

¹ A dispensation form should be requested from the Clerk before the meeting date and will be considered by Full Council at the meeting.

- c) To resolve to allocate the remaining October 2025 cil receipts of £747.51 to repairs to the track at Grays Lane agricultural holdings`
 - d) To provide an update on the maintenance requirements for the SAM2² camera
 - e) Clerk to provide an update on the new Assertion 10 requirements of the external audit 2026 surrounding usage of *gov.uk* email addresses by councilors
 - f) To consider a quote for works to trees / overgrowth at the towpath following the tree survey
- 14 To discuss cemetery / churchyard issues
- a) To consider a quote to reduce tree limbs from an oak tree away from headstones
 - b) To discuss the need for more burial land in the Parish and the feasibility of acquiring land
- 15 To discuss Agricultural Holdings issues
- 16 To discuss Central Hall issues
- 17 To discuss Norfolk County Council issues including highways
- 18 To note any communications from the Police
- 19 To note general correspondence received since last meeting
- 20 To propose any items for the next agenda
- 21 If required to consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed
- a) To provide an update on the signing of a new tenancy agreement with a tenant at Hungate Road
 - b) To provide an update on the signing of a new tenancy agreement with a tenant at Grays Lane
- 22 To note the date of the next Parish Council Meeting; Tuesday 27th January 2026 at Emneth Central Hall at 6.30pm.

² Speed awareness message