

Emneth Parish Council Meeting Notice & Agenda | 2026

Published 21st January 2026

Notice is given for the next Parish Council Meeting which is due to be held on Tuesday 27th January 2026 at 6.30pm in the Committee Room at Central Hall, Emneth

All councillors are summoned to attend this meeting of the Parish Council; it is an open meeting and the Press and Public are all welcome.

There is an Open Forum of fifteen minutes for public participation at every meeting when members of the public are invited to address Council Members relating to council matters. The Press and Public are not permitted to take part in the debates during the meeting.

For the purpose of the Minutes, meetings may be recorded. Once the Minutes have been approved, the recording will be deleted.

Kate Bennett / Parish Clerk

Agenda

****Councillor Ingram to sign his *declaration of acceptance of office form* prior to commencement of the meeting****

- 1 Welcome and open from the Chairman
- 2 To consider and approve any apologies for absence
- 3 To declare pecuniary interests for any item on the agenda & to consider requests for dispensations¹
- 4 Open Forum (fifteen minutes only)
- 5 To approve the Minutes from the Ordinary Meeting of 25th November 2025
- 6 To officially record the resignation of Councillor Burgess-Lee from the Parish Council
- 7 To consider the co-option of a member of public onto the Parish Council (if anyone present)
- 8 Clerk to provide an update on any matters not included on this month's Agenda, if necessary
- 9 To discuss Playing Field Matters
 - a) To sign the 2026 grass cutting contract
- 10 Finance
 - a) To resolve to approve all outstanding payments since last meeting
 - b) To note any income received since last meeting
 - c) To note the Quarter 3 Progress Against Budget figures
 - d) To consider a quote for works to trees / overgrowth at the towpath following the tree survey
 - e) To consider a quote for grounds maintenance works at Betsy Pad
 - f) To note bank balances and two councillors to view the bank statements for internal audit purposes
- 11 To receive a report from Norfolk County Council
 - a) To provide an update on the provision of a new bus shelter at Scarfield Lane
 - b) To discuss the use locally of the Citizens Advice Bureau
- 12 To receive a report from the Borough Council
- 13 Planning
 - a) To consider any planning applications since last meeting
 - b) To note any planning decisions and/or appeal notifications since last meeting

¹ A dispensation form should be requested from the Clerk before the meeting date and will be considered by Full Council at the meeting.

- 14 Parish matters
 - a) Councillor Ingram to receive his register of interests form
 - b) To discuss the provision of a *Parish Infrastructure Investment Plan* for the Parish to support future Cil applications
 - c) To provide an update on the maintenance requirements for the SAM2² camera
 - d) To note the condition of an ash tree at Betsy Pad
 - e) To consider ideas to improve the green areas at Gaultree Square
 - f) To discuss the provision of Christmas Lights in the village in 2026
 - g) To resolve to appoint an internal auditor for year ending 31st March 2026
 - h) To note that St. Edmund's Parochial Church Council has not renewed their church clock maintenance contract this year
- 15 To discuss cemetery / churchyard issues
 - a) To discuss the need for more burial land in the Parish and the feasibility of acquiring land
- 16 To discuss Agricultural Holdings issues
- 17 To discuss Central Hall issues
- 18 To discuss Norfolk County Council issues including highways
 - a) To further discuss taking over the verge cutting within the 30mph zones of the Parish in 2026
- 19 To note any communications from the Police
- 20 To note general correspondence received since last meeting
- 21 To propose any items for the next agenda
- 22 If required to consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed
- 23 To note the date of the next Parish Council Meeting; Tuesday 24th February 2026 at Emneth Central Hall at 6.30pm.

² Speed awareness message